

**Report of Commissioning, Contracting & Market Management
Report to The Director of Children's Services**

Date: 1st July 2015

Subject: Invocation of contract procedure rule 21.3 to extend the contract for Family Intensive Support services.



Are specific electoral wards affected? If relevant, name(s) of ward(s):	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Are there implications for equality and diversity and cohesion and integration?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Is the decision eligible for call-In?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
Does the report contain confidential or exempt information? If relevant, Access to Information Procedure Rule number: Appendix number:	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No

Summary of main issues

1. There is currently a contract in place with one external provider, Health-For-All in the south of Leeds to deliver Family Intensive Support. The initial contract period was for 12 months with X 2 options to extend for a further period of 12 months each.
2. Provision is made within the terms and conditions of the contract to extend it for a further 12 month period from 18th August 2015 to 17th August 2016.
3. This request seeks to invoke this arrangement for a 12 month period to allow an uninterrupted service. The contract will be extended at its current annual value (£705,000).

Recommendations

The Director of Children's Services is recommended to approve the invocation of contract procedure rule 21.3 to extend the contract for a period of 12 months for the provision of Family Intensive Support. The contract extension will be implemented by the Procurement Team, by means of a confirmation letter to the provider that delivers the service, via YORtender.

1 Purpose of this report

- 1.1 The purpose of this report is to request the invocation of Contracts Procedure Rule 21.3, to extend the contract currently in place with Health for All.

2 Background information

- 2.1 The contract commenced on 18th August 2014 for a period of 12 months with the option to extend for a further 2 12 month periods. The contract is due to expire on 17th August 2015 and The Department would now like to extend the contract for a period of 12 months until 18th August 2016. This would allow one further contract extension.

3 Main issues

Reason for contracts procedure rules waiver

- 3.1 The current budget position has led to an annual detailed analysis, on a contract by contract basis, of whether the service purchased continues to be required and represents good value.
- 3.1.2 Throughout Sept 2014 all current contracts were reviewed with Heads of Service and Service leads in terms of continuing value for money and strategic fit. Due to the issues noted at 2.1 it is necessary to extend the Family Intensive Support service, Health-For-All contract until further review can take place.
- 3.1.3 The extension of the Health-For-All contract will ensure that LCC is meeting its duties for the delivery of services to children, young people and families.
- 3.1.4 The service lead and contracts team will review the monitoring arrangements to ensure the priorities, targets and outputs still meet the needs of the service required.

4 Corporate considerations

4.1 Consultation and engagement

- 4.1.1 The current service provider has been informed of the intention to extend their existing contract.
- 4.1.2 Discussions have taken place with the Heads of Service and Service Lead to confirm proposed contract arrangements for service delivery.

4.2 Equality and diversity / cohesion and integration

- 4.2.1 The extension of the current contract means that the current service delivery model will continue. The service will be to the same client group at the same value. The decision to continue delivery of current service arrangements will not have any adverse impact on any equality group.

4.3 Council policies and city priorities

- 4.3.1 This fits with the children's plan priorities to;
- Ensure the most vulnerable are protected
 - Support children to be ready for learning
 - Help children to be in safe, supportive families

4.4 Resources and value for money

- 4.4.1 The extension of this contract represents value for money by reducing disruption to the existing services by ensuring continuity from 18th August 2015 – 17th August 2016 (12 months).
- 4.4.2 For the 12 month extension period, the cost will be £705,000.
- 4.4.3 The decision to continue delivery of current service arrangements will not have any adverse impact on any equality group.
- 4.4.4 There is a budget in place to cover the value of this extension.

4.5 Legal implications, access to information and call in

- 4.5.1 Due to the contract extension costs for the 12 month extension being in excess of £250,000 it will be subject to call-in.

4.6 Risk management

- 4.6.1 Through an annual detailed analysis, on a contract by contract basis, the project teams have identified risks and actions to mitigate these as part of the commissioning programme plan for each service.
- 4.6.2 There is no risk of challenge as the original contract let allowed for an extension.

5 Conclusions

- 5.1 The Director of Children's Services is recommended to note the contents of this report and approve the invocation of the Contracts Procedure Rule 21.3 as detailed in this report.

6 Recommendations

- 6.1 The Director of Children's Services is recommended to approve the invocation of contract procedure rule 21.3 to extend the contract for a period of 12 months for the provision of Family Intensive Support. The contract extension will be implemented by the Procurement Team, by means of a confirmation letter to the provider that delivers the service, via YORtender.

7 Background documents¹

- 7.1 None

¹ The background documents listed in this section are available to download from the Council's website, unless they contain confidential or exempt information. The list of background documents does not include published works.